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Bwrdd Iechyd Prifysgol
Betsi Cadwaladr
University Health Board

**Betsi Cadwaladr University Health Board
Musculoskeletal Services Joint Service Advisory Group
Terms of Reference**

Accountability	North Wales Musculoskeletal Services Delivery Network
Remit	<p>To establish and sustain a joint service group involving all key stakeholders, providers and users of services to strengthen the planning and commissioning of integrated services for chronic musculoskeletal conditions in North Wales.</p> <p>This group will provide the BCU Health Board with an opinion as to the Strategic direction of MSK services within the remit of BCU Health Board, and will:-</p> <ul style="list-style-type: none"> • Promote a public health approach to MSKs through primary prevention. • Work closely with the new North Wales Musculoskeletal Services Delivery Network. • Promote best practice to achieve patient focussed health care services that aim to improve quality of life, maximise access to independence and support self-management for people with arthritis. • Identify priority issues and actions to improve services for people with MSK in North Wales. • Ensure that appropriate signposting information is available for people with arthritis and chronic musculoskeletal conditions,(including chronic MSK related Chronic Pain) their families and carers. • Where appropriate in addition to current membership further engagement with service users will be undertaken by BCU HB / MSK Advisory Group to comment on and to assist in the design, development, monitoring and evaluation of all services.

	<ul style="list-style-type: none"> • High level policy direction will be discussed and communicated to the relevant places for implementation.
Jurisdiction	<p>Commissioning and Planning</p> <p>OP Delivery Monitoring – Performance Reporting</p>
Chair & Vice Chair	<p>The chair (to be agreed by the group) is responsible for ensuring the terms of reference are adhered to, planning and running the meeting and ensuring the agenda and papers are provided in good time.</p> <p>The Vice Chair to deputise and to be nominated in advance of meeting.</p>
Membership	<ul style="list-style-type: none"> • Area Director (West) or nominated representative • Public Health Representative (Health promotion) • Strategic Planning Representative (BCU) • Primary Care rep (GP with a specialist interest in rheumatology) • Secondary Care rep • Head of Therapy Services • Clinicians representing Rheumatology; Orthopaedics; Bone Metabolic Bone Disorder; Pain Management. • Consultant rheumatologist • Orthopaedic surgeon • Pain management service • AHP. E.g. physiotherapy, podiatry and / or occupational therapy. Possibly from CMATS? • GP (possibly a GP with a specialist interest in rheumatology) • Paediatric consultant (experienced in childhood arthritis) or a rheumatologist proving clinics to children or young people with arthritis. • Specialist nurse (rheumatology and/or orthopaedics) • National Exercise Referral Scheme (NERS) • Education Patients Programme (EPP) • Relevant voluntary organisations (Arthritis Care, NASS, NOS, NRAS, etc.) • Health and Social Care Facilitator • Specialist Information Analyst

	<ul style="list-style-type: none"> • Engagement Officer (West area) • Education Programme for Patients <p>In addition to standing members, the group is able to invite others, as required.</p>
Frequency	Quarterly
Authority	North Wales Musculoskeletal Services Delivery Network
Links between MSK Advisory Group and NW ARMA Network Grp	Designated MSK Advisory Group member/s will maintain a presence and key link on NW ARMA at its quarterly meetings. NW ARMA to continue share its meeting Agendas /Minutes. Close links should be created too with the new North Wales Musculoskeletal Services Delivery Network.
Conduct of meetings	Meetings will be minuted with names attached to allocate actions. Minutes will be approved at the subsequent meeting and It is expected all members make every reasonable effort to attend and should this not be possible, to give formal apology and provide a nominated Deputy to attend.
Quorum	Eight Delegates
Responsibilities and functions will include	<ul style="list-style-type: none"> • Support initiatives that promote a primary prevention and public health approach to MSKs. • Identify and promote good practice from within the Board and from other regions. • Identify and agree current priority issues to improve services for people with MSK conditions. • Identify and agree actions and targets to address priorities and monitor progress. • Promote self-management and empowerment of people with arthritis and MSK through signposting, education, information, peer support and secondary prevention such as exercise and reducing obesity. • Promote the implementation of relevant good practice standards and guidance, such as NICE quality standards on osteoarthritis and rheumatoid arthritis and Welsh Governments policies such as the Service Development and

	<p>Commissioning Directives for Arthritis and MSK Conditions and the forthcoming Welsh Government Arthritis and MSK Framework.</p> <ul style="list-style-type: none"> • Developing care pathways for MSK as required. • Ensure Patient Safety is at the core of clinical service delivery. • Strategically support the sustained delivery of high quality health care delivery against recognised national Clinical Standards. • Deliver against core values of all organisation. • Working in partnership with other organisations outside of BCUHB and NW ARMA. • Receive service waiting lists and advocate appropriate lists that inform and educate service users/ support organisations
Reporting	The minutes of the meetings shall be reported to the Area Director Team and Chair of NW ARMA and North Wales Musculoskeletal Services Delivery Network.
Key relationships	<ul style="list-style-type: none"> • Area Director and Area's Consultants • Delegated senior Planning Dept Rep • Head of Therapies • GPs/Matrons • Lead nurses • Operational Management Team • Local Authority and Third Sector • The Project Board for the forthcoming Welsh Government Arthritis and MSK Framework. • Members of the JSAG and the wider community of health professionals or service users/voluntary organisations they represent
Key documents	<ul style="list-style-type: none"> • Wilson Sherriff Report "Evaluating Service User perspectives to develop a Model Patient Advisory Group or Arthritis and Musculoskeletal Service (June 2010) • Welsh Government Commissioning Directives Key Actions (2007) "Designed for People with Chronic Conditions" • Designed for People with Chronic Conditions • Service Development and Commissioning Directives • Chronic Non-Malignant Pain <i>June 2008</i> • Welsh Government – Wales National Orthopaedic Implementation Plan 2015 • Welsh Government – forthcoming Arthritis and MSK Framework [expected 2018 ?? tbc] • NICE – NICE Quality Standard QS87 – Osteoarthritis 2015

	<ul style="list-style-type: none">• NICE – NICE Quality Standard QS33 – Rheumatoid arthritis in over 16s 2015• NICE – NICE Quality Standards – Ankylosing Spondylitis• British Society for Rheumatology (BSR) & Healthcare Quality Improvement Partnership (HQIP) – National Clinical Audit for Rheumatoid and Early Inflammatory Arthritis, 2nd Annual Report 2016 (England and Wales).
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